

Parc Bryn Bach's Wellbeing Workhub and Wellbeing Meetinghub Terms and Conditions of use

Please read the following terms and conditions before using the Wellbeing Workhub and Wellbeing Meetinghub.

If you require clarity on any of the below points, please contact

helloparcbrynbach@aneurinleisure.org.uk

In these Terms and Conditions, the following definitions apply:

"Aneurin Leisure Trust" manages Parc Bryn Bach on behalf of Blaenau Gwent County Borough Council

"PAT test certificate" means a certificate that shows that the portable appliance has been successfully tested as safe to use

"User" means persons using the facility

"Workhub" means the shared Workhub or Meetinghub located at Parc Bryn Bach, Tredegar, Blaenau Gwent

Opening Hours

Wellbeing Workhub - Monday-Friday 09.00-17.00

Wellbeing Meetinghub – Monday-Friday 09.00-12.30 or 13.00-16.30. A full day is bookable 09.00-16.30.

Please note that bank holiday opening hours may vary. Please check with PBB reception.

Conditions of Use

1. The User of the facility who has booked the second hub for a meeting must report to reception to receive a key for access to the Meetinghub. Payment for the booking will be required prior to receipt of the key. The User is responsible for locking the Meetinghub when the facility is no longer required and returning the key to reception.
2. The key given to access the Meetinghub is for the User only and must not be shared with anyone else.
3. In the event that the User deems it necessary to open the doors to the Workhub or Meetinghub during use, the doors must be secured when open and the last remaining User in the Workhub or Meetinghub is responsible for ensuring that the doors are closed securely.
4. Users accept that they may be lone working and are advised to take their own precautions such as having a buddy system or keeping in regular contact with colleagues.
5. Maximum capacity is decided by Aneurin Leisure Trust. If a company is booking the Meetinghub then the maximum capacity should not be exceeded. (If private meetings are required, please inform the management of this).
6. Users must be respectful of other Users and maintain a moderate noise level at all times.

7. Users need to be aware that, due to the nature of the Workhub, confidentiality may be compromised if other Users are present at the same time.
8. Pets are not permitted on the premises except in special circumstances (eg an assistance dog). Please inform the management if this is needed.
9. The Workhub is used at the individual's own risk and Aneurin Leisure Trust will not accept any liability for items lost or stolen.
10. Users must respect the Workhub and leave their workspace clean and tidy during and after use.
11. Users must report any damage they find to the Workhub on arrival, or any damage caused by their own use.
12. Any electrical equipment used must have a valid PAT test certificate which should be presented on request.
13. Users agree to provide details to access the Wi-Fi and to take part in a short evaluation by the Welsh Government to gather information on how working at the Workhub has affected their productivity and wellbeing.
14. Aneurin Leisure Trust reserves the right to refuse, cancel, postpone or amend access to the Workhub at their own discretion.
15. Only food or drink purchased at the Lake View Café or Kiosk can be consumed in the Workhub.
16. Any misuse of the site will mean eviction from the area and possible blacklisted for the person and the company.
17. Aneurin Leisure Trust may wish to contact to you to ask you details about your experience of using the Wellbeing Workhub or Meetinghub. All data held by Aneurin Leisure Trust is in accordance with our privacy policy which can be located on our website aneurinleisuretrust.org.uk
18. Usage of the Workhub means the User confirms that they accept these terms and conditions.