

Parc Bryn Bach's Wellbeing Workhub

Terms and Conditions of use

Please read the following terms and conditions before using the Wellbeing Workhub and the Wellbeing Meeting Hub.

If you require clarity on any of the below points, please contact

helloparcbrynbach@aneurinleisure.org.uk

In these Terms and Conditions, the following definitions apply:

"Aneurin Leisure Trust" manages Parc Bryn Bach on behalf of Blaenau Gwent County Borough Council

"User" means persons using the facility

"Workhub" means the shared Workhubs located at Parc Bryn Bach, Tredegar, Blaenau Gwent

Opening Hours

Monday–Friday – 9.00am – 5.00pm

Please note that bank holiday opening hours may vary. Please check with PBB reception.

Conditions of Use

1. The User of the facility who has booked the second hub for a meeting must report to reception to receive a key for access to the Workhub. Payment for the booking will be required prior to receipt of the key. The User is responsible for locking the Workhub when the facility is no longer required, and returning the key to reception.
2. The key given to access the Workhub is for the User only and must not be shared with anyone else.
3. The cost for using the Wellbeing Meeting Hub is £40 for half days (09.00-12.30 or 13.00-16.30) or £58 for a full day (09.00-16.30). Payment confirmation is required upon booking or on receipt of the key.
4. Cancellation of a booking is required 24 hours prior to the booking time.
5. Use of the Wellbeing Workhub is for individual use and should not be used for meetings. Users wishing to host a meeting at Parc Bryn Bach must book the Meeting Hub.
6. In the event that the User deems it necessary to open the doors to the Workhub during use, the doors must be secured when open and the last remaining User in the Workhub is responsible for ensuring that the doors are closed securely.
7. Users accept that they may be lone working and are advised to take their own precautions such as having a buddy system or keeping in regular contact with colleagues.
8. Maximum capacity is decided by Aneurin Leisure Trust. If a company is booking the Workhub then the maximum capacity should not be exceeded. (If private meetings are required, please inform the management of this).
9. Users must be respectful of other Users and maintain a moderate noise level at all times.

10. Users need to be aware that, due to the nature of the Workhub, confidentiality may be compromised if other Users are present at the same time.
11. Pets are not permitted on the premises except in special circumstances (eg an assistance dog). Please inform the management if this is needed.
12. The Workhub is used at the individual's own risk and Aneurin Leisure Trust will not accept any liability for items lost or stolen.
13. Users must respect the Workhub and leave their workspace clean and tidy during and after use.
14. Users must report any damage they find to the Workhub on arrival, or any damage caused by their own use.
15. Aneurin Leisure Trust reserves the right to refuse, cancel, postpone or amend access to the Workhub at their own discretion.
16. It is the responsibility of the User that any electrical equipment used must be safe to use and in a workable condition.
17. Only food or drink purchased at the Lake View Café or Kiosk can be consumed in the Workhub.
18. Any misuse of the site will mean eviction from the area and possible blacklisted for the person and the company.
19. Usage of the Workhub means the User confirms that they accept these terms and conditions.